



# Bhakta Kavi Narsinh Mehta University

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Confidential Appointment Letter  
Dt : 08/06/2020

No. Exam/01/10953-B/2020

TO,  
PROF. MANJUBEN R. PATEL  
JOSHIPURA HOME SCIENCE COLLEGE,  
JUNAGADH  
CONTACT : 9426131624

**SUBJECT: Appointment Order for paper Setter.**

Dear Sir/Madam,

It gives me great pleasure to inform you that on recommendation of Vice-Chancellor of **Bhakta Kavi Narsinh Mehta University**, you are appointed as a Paper Setter for the examination to be held in **MARCH/APRIL-2020** for the below mentioned examinations/ subject.

Examination : **B. A. (HS) Sem-6**  
Subject : **HOTEL MANAGEMENT**  
Subject Code : **CC -30**

You are requested to go through the enclosed syllabus and prepare one set of question paper in two copies- One for Press Copy and Second for Office Copy and submit them along with two copies of answer key to The Controller of Examination, Exam Section-02, **Bhakta Kavi Narsinh Mehta University, Junagadh** latest by **10/06/2020**.

University examination work is a part of duty for Internal Paper Setters. So it is compulsory for you to act as a Paper Setter.

If there is any change in your address, kindly inform the same to Exam section-02 of this University immediately.

We hope your Co-operation.

Thank You.

**Controller of Examination**

Note:-

1. You are requested to submit all the papers you have been assigned to set on 'One day' only, on or before the due date. The papers should be in the separated covers provided to you.
2. Question Paper should be submitted in Gujarati & English version.
3. You may submit through email and send the soft copy of question paper to [epapersbknmu@gmail.com](mailto:epapersbknmu@gmail.com) in word file. Font size should be 14 and font type should be "google shruti" for Gujarati language and "Mangal Font" for Hindi language. The word file should be password protected. The password should be sent to 9978446782 latest by **10/06/2020**.
4. Please also send hard copy of question paper through "SHRI MARUTI COURIER".
5. Kindly refer [www.bknmu.edu.in](http://www.bknmu.edu.in) for syllabus.
6. If there is any correction/changes in the syllabus, kindly take into consideration of the syllabus which is currently on website.
7. Please take care that there should not be any mistake in "Question Paper" format (paper style) and Answer key to be submitted.
8. Your non-acceptance of the order, except unavoidable circumstances will not be considered. Thus, the reason for not accepting Paper Setting order or the delay in doing so should be intimated in writing before the assigned date in writing. Otherwise the responsibility towards situations arising due to non-acceptance would entirely be yours.
9. Attach Photo copy of either R.C. Book or Tall Tax Receipt for car conveyance with Transport Allowance Bill for reimbursement of the same.

Note : 1. પ્રશ્નપત્ર માળખુ અને આન્સર કી માં ભુલ ન રહે જેની ખાસ કાળજી રાખવી.

2. સેમેસ્ટર : ૨, ૪ અને ૬ નાં પ્રશ્નપત્રો એક જ દિવસે અને અલગ અલગ કવરમાં સુચિત તારીખ પૂર્વે પરીક્ષા વિભાગમાં જમા કરાવવા. પેપર જમા કરાવવા માટે એક થી વધુ TA / DA ક્લેઇમ કરવા નહિ.